

Town of Richmond
Minutes of Monthly Town Board Meeting for
Monday, December 11, 2017

Town Chairperson Steve Gueths opened the Town Board meeting at 7:00 p.m. on Monday, December 11, 2017, Clerk posted the agenda on Tuesday, December 5, 2017. Sixteen town citizens were in attendance in addition to the town board and town staff.

Officers and staff present: Chairperson Steve Gueths, Supervisors Ken Damveld and Matt Hietpas, Treasurer Noelle Buettner, Town Constable Steve Damveld, Highway Superintendent Tom Eggert, Building Inspector Roger Kriefall, and Clerk Richard J. Stadelman.

1. Chairperson Gueths called the meeting to order at 7:00 p.m.
2. The Pledge of Allegiance was said by all in attendance.
3. Supervisor Damveld moved, seconded by Supervisor Hietpas, to approve the agenda. Motion carried.
4. Supervisor Hietpas moved, seconded Supervisor Damveld, to approve the minutes of the November 13, 2017 regular monthly board meeting. Motion carried.
5. Expenditures #8275 to #8300 were presented. Supervisor Damveld moved, seconded by Supervisor Hietpas, to approve the expenditures #8275 to #8300. Motion carried. Chairperson Gueths, seconded by Supervisor Damveld, to void checks #8260 and #8299. Motion carried.

6. The meeting was opened up for public comment on any other issues not on the agenda:

There was no public comments.

7. Officer's Reports:

- a. Treasurer Buettner presented and went through the Treasurer's Report for November, 2017. There were no questions.

- b. Clerk Stadelman reported that he would be on vacation from January 12, 2018 to Tuesday, January 30, 2018. Arrangements will be made to give notice of his absence on the town voice mail, website, and on the town hall doors.

- c. Chairperson Gueths had nothing to report.

- d. Supervisors Damveld and Hietpas had nothing to report.

- e. Highway Superintendent Eggert reported that as winter approaches, the town uses a salt/sand mixture that works best at certain temperatures. He encouraged those driving on town highways to drive slower due to winter conditions. He also asked that if anyone had concerns about town highway conditions to contact him.

- f. Building Inspector Roger Kriefall reported 53 permits have been issued to date this year. A complete copy of the last six months will be given to the town board at the next month's town board meeting.

8. Correspondence received in the last month.

- a. Clerk Stadelman gave a copy of a letter from Wisconsin DNR regarding their recommendation of listing the names of town highways in the ATV/UTV ordinance and sending a copy of the map of town highways to DNR. He suggested that the ATV/UTV Ordinance be amended at the January, 2018 board meeting to list the names of the town highways designated as ATV/UTV routes. He reported further that he has received written statements from all property owners west of Red River to Cherry Road along County Trunk A, that they do not consent to using their adjoining private property for an ATV/UTV Route, which is a requirement for applying to the County for seeking designation of County Highway as ATV/UTV Route. The Clerk will prepare an application to the county for seeking such designation of County Highway A, west of West Hazel Road to Cherry Road as an ATV/UTV Route.

- b. Richmond Sanitary District #1 Annual Budget was given to the Town Board.

c. DNR notice of installation of Rick Stezenski property in Managed Forest Law as closed acreage.

d. Notice from Shawano County of permit to Brian and Jacki Van Drisse for a house at W7654 Poplar Road.

e. Email from a property owner along Hazel Road of concern for a tree following on to highway. The tree is not on the highway right of way. Supervisor Hietpas will try to talk to the property owner.

f. Wisconsin Towns Association 2018 District Meeting schedule was distributed. Supervisor Damveld and Hietpas will attend January 26, 2018 at Marion. Chairperson Gueths and Clerk Stadelman will attend February 23, 2018 meeting at DePere. Clerk will prepare registration for these dates.

9. Appearance by Brian Carroll of Gresham Utilities will be moved to January, 2018 due to Brian calling that he was ill.

10. Approval of R&R Assessing LLC. Contract for 2018-2020. The contract will be for three years at an annual charge of \$14,400 payable monthly. Chairperson Gueths moved, seconded by Supervisor Damveld, to approve the three year contract with R&R Assessing Services, LLC. Motion carried.

11. Appointment of Election Workers for 2018-2020 term of office. A list of election workers proposed by Clerk Stadelman was presented to the Town Board. Supervisor Hietpas moved, seconded by Supervisor Damveld to approve the following individuals as election workers for 2018-2020 term of office:

Lenore Behnke, Chief Inspector, N5960 Wolf River Road, Shawano, Wis. 54166

Susan Stadelman, Chief Inspector, W7802 Walnut Road, Shawano, Wis. 54166

Helen Wegner, N6842 Cherry Road, Shawano, Wis. 54166

Sharon Gueths, N7198 Ash Road, Shawano, Wis. 54166

Karen Pieper, Chief Inspector, N5860 Cypress Road, Shawano, Wis. 54166

Carol Stern, N6048 Wolf River Road, Shawano, Wis. 54166

Sandra Wegner, N5423 Poplar Road, Shawano, Wis. 54166

Joan Wohler, W7803 Sycamore Road, Shawano, Wis. 54166

Jane Hahn, W7611 County Road MMM, Shawano, Wis. 54166

Betty Klitzke, N6161 W. Hazel Drive, Shawano, Wis. 54166

Betty Raddant, N5779 Palm Lane, Shawano, Wis. 54166

Barbara Teetzen, Chief Inspector, N6103 W. Hazel Drive, Shawano, Wis. 54166

Paul Hahn, W7611 County Road MMM, Shawano, Wis. 54166

Ed Grys, N6061 Opperman Way, Shawano, Wis. 54166

Joanne Kosnicki, N6931 S. Forest Haven Road, Shawano, Wis. 54166

Patricia Burr, N5456 Locust Road, Shawano, Wis. 54166

Motion carried.

12. Request of Chase Denomie to reduce fire bill for vehicle fire on Highway 29. He explained why the fire call bill of \$648.00 should be reduced, because he did not call the fire department. The Town Board discussed why the bill was sent and how it is determined. The Town Board by consensus stated they would not reduce the bill. No further action was taken.

13. Resolution 2017-3 to Amend the 2018 Town Budget. The Town Clerk presented a proposed resolution with Amended 2018 Budget to balance budget for over and under drawn accounts.

Motion by Supervisor Damveld, seconded by Supervisor Hietpas, to adopt Resolution #2017-3 to amend the 2018 town budget and transfer \$67,308.38 from general reserves. Motion carried to adopt Resolution #2017-3.

14. Adjournment. Supervisor Hietpas moved, seconded by Supervisor Damveld, to adjourn the town board meeting. Motion carried. The Town Board meeting was adjourned at 7:37 p.m.

Minutes prepared by Richard J. Stadelman, Town Clerk