

Town of Richmond
Minutes of Public Hearing on Town Highways being designated ATV/UTV Routes
Monday, September 11, 2017

The Town Chairperson Steve Gueths called the Public Hearing on Monday, September 11, 2017 at 8:00 p.m. on the draft ordinance to designate town highways as ATV/UTV Routes. Comments and questions were received from various town residents. Discussion focused on using county highways as a route. Chairperson Gueths explained the procedure to obtain county board approval to designate county highways as ATV/UTV routes. Several comments were made about the hours of operation. Several comments on the hours of operation indicated that the hours should go beyond daylight hours to allow more time for hunters, trappers, and other sportsmen. Chairperson Gueths commented that language should be added to indicate that no travel is allowed on designated town highways until ATV/UTV signs have been installed. After all public comments were made, the public hearing was closed at 8:12 p.m.

Town of Richmond
Minutes of Monthly Town Board Meeting for
Monday, September 11, 2017

Town Chairperson Steve Gueths opened the Town Board meeting at 8:13 p.m. on Monday, September 11, 2017, following the close of the Public Hearing on ATV/UTV Routes. Clerk posted the original agenda on Tuesday, September 5, 2017. Nineteen town citizens were in attendance in addition to the town board and town staff.

Officers and staff present: Chairperson Steve Gueths, Supervisors Ken Damveld and Matt Hietpas, Treasurer Noelle Buettner, Highway Superintendent Tom Eggert, Building Inspector Roger Kriefall, and Clerk Richard J. Stadelman.

1. Chairperson Gueths called the meeting to order at 8:13 p.m.
2. The Pledge of Allegiance was said by all in attendance.
3. Supervisor Damveld moved, seconded by Supervisor Hietpas, to approve the agenda. Motion carried.
4. Supervisor Damveld moved, seconded Supervisor Hietpas, to approve the minutes of the August 14, 2017 regular monthly board meeting. Motion carried.
5. Expenditures #8180 to #8212 were presented. Supervisor Hietpas moved, seconded by Supervisor Damveld, to approve the expenditures #8180 to #8212. Motion carried.
6. The meeting was opened up for public comment on any other issues not on the agenda:
 - a. Curtis Easterday, W9328 County Road A, Shawano, WI. 54166 stated that he had a complaint in regard to the trash service of Harter's Disposal, Inc. He stated that in the last year they have failed to pick up his trash at least four times. He called Harter's Disposal and has not had his phone calls returned. When phone calls have been returned from Harter's he has received several excuses for the failure to pick up his trash. He indicated that he would ask the town not to consider renewal of the contract with Harter's Disposal. Clerk Stadelman he received calls from town residents the last three weeks of missed pickups. Supervisor Hietpas indicated that one of the areas missed in the last week was the east end of Opperman Way. The board consensus was to ask Andy from Harter's Disposal, Inc. to come to the next town board meeting to discuss these issues. Justin Buntrock, W9537 County Road A, Shawano, WI. 54166, also complained about the driver throwing his garbage cart into the ditch. There was no further public comments.
7. Officer's Reports:
 - a. Treasurer Buettner presented and went through the Treasurer's Report for August, 2017. There were no questions.
 - b. Clerk Stadelman had nothing to report.
 - c. Chairperson Gueths had nothing to report.

d. Supervisors Damveld and Hietpas had nothing to report.

e. Highway Superintendent Eggert reported the repairs of the road culverts identified at the spring road tour have been completed by L.J. Sperberg, Inc. and Brockman Bulldozing. The only project that is left is on Poplar Road and paving over the culvert repairs. He is completing mowing on the last round of the town. Chairperson Gueths suggested that some of the ATV/UTV users may be asked to assisting in putting up the ATV/UTV signs and posts.

f. Building Inspector Kriefall indicated that 39 building permits have been issued to date. Clerk Stadelman indicated that Boldt Construction who has been doing the installation of the new paper machine at the Shawano Paper Mill, alerted the town that there may be an additional 100 workers at the construction site parking on Plum Lane and the lot across from the paper mill during reconstruction of up to three weeks or more in the next month.

8. Correspondence received since the last mailing was given to the Town Board in addition to what was mailed out:

a. The Richmond Sanitary District #1, 2016 Annual Audit.

b. Badger Labs report on Town Landfill well testing on September 7, 2017.

c. The Shawano County Planning and Zoning Committee decision on the Sam and Jill Sousek CUP request, with conditions noted.

d. Shawano County Permit Application and Permit issued to James Krueger for feedlot.

e. Karen Pieper indicated from the audience that Melissa's Pride Walk will be on Saturday, September 23, 2017 starting at 10:00 a.m. at the town land next to the Mountain Bay Trail.

9. Draft ATV/UTV Ordinance. Based on Comments at the Public Hearing, the Clerk indicated that possible changes to Sec. III. Routes. Paragraph A. be modified to indicate: All ATV/UTV signed town highways. Sec. III. Routes. Paragraph G. be modified as follows: ATV's and UTV's can only be operated during day light hours, plus one hour before sunrise and one hour after sunset on designated Town highways. Sec. VIII. Effective Date., be modified to add the following sentence at the end: No travel on designated town highways shall be allowed until ATV/UTV signs have been installed. Supervisor Hietpas moved to approve the amended draft ATV/UTV ordinance with the amended as stated in this paragraph by the Town Clerk, seconded by supervisor Damveld. Motion carried. Chairperson Gueths commented that if users of this ordinance cause problems by not following the rules and ordinance, the town board may consider revoking the ordinance. Applying for approval of certain County Highways as ATV/UTV Routes can now be made to the County. Chairperson Gueths and the Clerk are to meet to start the process to get county approval from certain County Highways as routes. Highway Superintendent Gueths should determine how many signs may be needed. Supervisor Hietpas will follow up on possible money for the signs.

10. Request of Horsen Around Richmond Riders for Picnic License for October 5, 2017 through October 8, 2017 for the annual trail ride. Clerk Stadelman indicated the application has been filed with him along with the \$10.00 fee. Supervisor Damveld moved, seconded by Chairperson Gueths, to approve the Picnic License for the Horsen Around Richmond Riders. Motion carried.

11. Request of Greg Arneson, W7730 Walnut Road, Shawano, WI. 54166 for refund of 2016 garbage collection fees of \$195.00. Mr. Arneson was not present. Clerk Stadelman explained the reason for the request as reported to him by Mr. Arneson, in particular that he did not use the garbage service in 2016 because he did not have a blue Harter's garbage cart, because Harter's Disposal had picked up the blue garbage cart in 2015. After discussion by the Town Board, Chairperson Gueths moved, seconded by Supervisor Hietpas, to deny Greg Arneson's request because the board was against setting a precedent for the town of refunding the garbage services even though he did not use the service, because it was available to him, but he may have a personal claim against Harter's Disposal. Motion carried.

12. Proposal for Town WEB website upgrade at a cost of \$529.00. Clerk Stadelman explained that the town website software and host service is Town WEB. They have a proposal for new software to upgrade for a cost of \$529.00. Supervisor Hietpas pointed out the upgrade will help improve the town website to be mobile

friendly. Supervisor Hietpas moved, Supervisor Damveld seconded, to approve the contract for Town WEB upgrade. Motion carried.

13. Town Board discussion on Draft Driveway Ordinance. Chairperson Gueths and Clerk Stadelman described some of the basic points and procedures in the draft ordinance. Some questions were asked by citizens in the audience. Comments were also given to the board about some of the draft details. Chairperson Gueths suggested that the town board hold a public hearing on a revised draft Driveway Ordinance on the night of the next Town Board meeting, which will likely be Wednesday, October 11, 2017 at 7:00 p.m.

14. October Regular Town Board meeting date. Chairperson Gueths moved, seconded by Supervisor Damveld to set the October regular Town Board meeting for Wednesday, October 11, 2017 at 7:00 p.m. due to a conflict with the Wisconsin Towns Association Annual Convention on the second Monday of October. Motion carried.

15. 2018 Board Budget Workshop. Supervisor Damveld moved, seconded by Supervisor Hietpas, to set the town board budget workshop for Monday, October 16, 2017 at 7:00 p.m. Motion carried.

16. Adjournment. There being no further business, Supervisor Hietpas moved, seconded by Supervisor Damveld, to adjourn the meeting. The motion carried. The meeting was adjourned at 9:07 p.m.

Minutes prepared by Richard J. Stadelman, Town Clerk