

Town of Richmond
Minutes of Monthly Town Board Meeting for
Monday, July 10, 2017

Town Chairperson Steve Gueths opened the Town Board meeting at 8:00 p.m. on Monday, July 10, 2017. Clerk posted the original agenda on Monday, July 3, 2017. Nineteen citizens were in attendance in addition to the town board and town staff.

Officers and staff present: Chairperson Steve Gueths, Supervisors Ken Damveld and Matt Hietpas, Treasurer Noelle Buettner, Highway Superintendent Tom Eggert, Building Inspector Roger Kriefall, and Clerk Richard J. Stadelman.

1. Chairperson Gueths called the meeting to order at 8:00 p.m.
2. The Pledge of Allegiance was said by all in attendance.
3. Supervisor Damveld moved, seconded by Supervisor Hietpas, to approve the agenda. Motion carried.
4. Supervisor Damveld moved, seconded Supervisor Hietpas, to approve the minutes of the June 12, 2017 regular monthly board meeting and the Special Town Board meeting of June 24, 2017. Motion carried.
5. Expenditures #8127 to #8155 were presented. Chairperson Gueths moved, seconded by Supervisor Damveld, to approve the expenditures #8127 to #8155. Motion carried.

6. The meeting was opened up for public comment on any other issues not on the agenda: There was no public comment.

7. Officer's Reports:

a. Treasurer Buettner presented and went through the Treasurer's Report for June, 2017. There were no questions.

b. Clerk Stadelman had nothing to report.

c. Chairperson Gueths reported that the county was starting to grind on Hickory Road with plans to pave on Wednesday. Crack Filling, Inc. has started on crack filling in the town.

d. Supervisor Hietpas reported that he reached out to Frontier Communications, but has not heard back from them. He also talked to Charter. Supervisor Hietpas will send Charter some information regarding the town.

e. Highway Superintendent Eggert reported he is into the second round of cutting along town highways, he has been working on culverts due to high water in the recent weeks. He asked if the Chair had heard anything about installing a boat dock on the Wolf River on Mink Ranch Road. The Chair stated he has not, but he has talked to Bob Jacobson at the county. The Chair stated he needed to talk to the DNR, but has not heard back. Superintendent Eggert has contacted the tree service about cutting trees at the boat landing but has not heard back yet. Eggert had reported that a concern had been emailed to the town about a tree that was leaning on Hazel Road. Superintendent Eggert reported that he has examined the tree that has been questioned to be a hazard. The tree is off the right of way. Clerk Stadelman has responded to the citizen that because the tree is off of the right away she should talk to the property owner as a neighbor.

e. Building Inspector Kriefall gave a copy of his six month report in writing to the town board.

8. Correspondence received since the last mailing was given to the Town Board in addition to what was mailed out:

a. Minutes from the Highway 29 Corridor group were given to the town board. Clerk Stadelman explained that there was no meeting of the group planned for July, 2017. A copy of a draft intergovernmental proposal from past years with the Town of Waukechon was also provided along the group meeting minutes.

9. The Town Chairperson opened the meeting for an Informational Session to receive comments on whether all or specific named town highways or no town highways should be designated ATV/UTV Routes and related comments. Those speaking were as follows:

i. Tim Dreier N5750 Wolf River Court, Shawano is in support of opening up town highways to ATV/UTV Routes.

ii. Greg Brown N5870 Wolf River Road, Shawano also supports opening up town highways.

iii. Bill Schoenike W8404 Cerveney Lane is in support of opening up the roads. He did point out that the issue of getting across the town because of County highways crossing, that is that no direct north and south town highways exist without using the county highways. Chairperson Gueths reported that before the county

would approve the use of a County highway, the town would have to have all property owners in that area indicate they do not want to allow ATV/UTV's on their property and therefore the only route available is the county highway.

iv. Chairperson Gueths indicated that possible use of County Highway A from Cypress Road to Beech Road would be one possible route through the hamlet of Red River. Another comment was to use County Highway A from Maple to Elm as another possible short connection to create a north/south link.

v. Supervisor Hietpas indicated that the Town of Herman adopted their ordinance just recently to designate ATV/UTV routes in their town. Supervisor Hietpas also pointed out that other ordinances address age limits, speed limits, time of day allowed, and requirement of minors to wear helmets.

vi. Chairperson Gueths stated that the town needed more study. No one expressed objection to designating any town roads as ATV/UTV routes. It was agreed that Supervisor Hietpas and the town clerk should prepare a draft of a proposed ordinance. A public hearing would have to be held before the Town Board could adopt an ordinance.

10. Request for Certified Survey Map for Gerald G. Dillenburg and Judith A. Dillenburg of four lots located next to W9006 County Road M, Shawano, WI. 54166. A revised CSM from Nordin Surveying has been prepared to provide a 66 foot easement for potential future road development from County Highway M. Chairperson Gueths visited with the property owners to have the 66 foot easement included in the CSM. Supervisor Hietpas moved, seconded by Supervisor Damveld, to approve the CSM as proposed in the revised CSM.

11. Request of Robert Engel, Jr. and Bonita Engel for three lots in a Certified Survey Map for 18.138 acres of land at W7713 Broadway Road, Shawano, WI. 54166. Planning & Zoning Commission Meeting was held on July 5, 2017, but no decision was made. P&Z Commission Chairperson John Eggert reported that he had talked to Jim Engel about the options. They are considering going to a five acre parcel rather than the proposed CSM. Notices will be given for a Planning & Zoning Commission meeting on Wednesday, August 9, 2017 at 7:00 p.m. However if they go with the five acre parcel option then the hearing will be canceled.

12. Report of Planning & Zoning Commission discussion about increasing residential zone from 200 feet to 300 feet on certain town highways that have already been designated with residential zoning. Chairperson Gueths and P&Z Commission Chair Eggert reported that the Commission had not made a decision. Chair Eggert suggested that the Commission discuss this further at a future Commission meeting. The Town Board took no action at this time.

13. Request for Resolution to close Wolf River to boat traffic on Sunday, September 10, 2017 for an attempt to set new Guinness World Record for most barefoot line of skiers. A draft resolution closing the river as requested was presented by the Town clerk. Chairperson Gueths moved, seconded by Supervisor Hietpas, to adopt Resolution 2017-2 to close the Wolf River below the railroad crossing and north of the dam on Sunday, September 10, 2017 from dawn to 11:00 a.m. for the purpose of an attempt to set new Guinness World Record for line of barefoot skiers at 35 skiers. Motion carried.

14. Discussion on town Driveway Ordinance. Town Clerk Stadelman stated that there are a number of sample driveway ordinances that the town board may want to consider. The issues include a permit requirement for all driveways on town highways to regulate location of entry, width of driveways, and overhead clearance for safety of emergency vehicles. The Town Clerk will send the town board members copies of various samples for the board to review. The issue will be continued until next month's agenda.

15. Renewal of Conditional Use Permits for August 1, 2017 through July 31, 2018. A list of the Conditional Use Renewals was given to the board totaling 17 renewals. Supervisor Damveld moved, seconded by Supervisor Hietpas, to renew the Conditional Use Permits 2017-1 through 2017-17 for August 1, 2017 to July 31, 2018 as listed. Motion carried.

16. Adjournment. There being no further business, Chairperson Gueths moved, seconded by Supervisor Damveld, to adjourn the meeting. The motion carried. The meeting was adjourned at 8:42 p.m.

Minutes prepared by Richard J. Stadelman, Town Clerk